

Use this checklist prior to your free consultation to help expedite the process.



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Custom Home / Addition / Remodel Checklist

Can you afford the construction?

Keep in mind projects may require an up front cost, and discuss with us what size project you would like done. We can provide for you a rough estimation if you have floor plans. For more detailed cost figures, we will have to spend more time analyzing the plans. Make sure any financing is also in order.

Do you have floor plans / construction documents?

If not, we have the ability to do these in-house. If they are done in-house, it may be necessary that we will have to also need to acquire sealed drawings, depending on where the project is located. You will also need a **plot plan** of your lot. Also let us know if you are considering any changes.

What is the scope of the project?

At this point, we need to know what we need to do. A good set of construction documents usually tells us the general scope of work, however there are extra considerations that need to be addressed.

Foundation

What height pour? 8' (Std.) / 9'

Walls

How tall is the first floor? 8' Ceilings / 9' Ceilings

How tall is the basement? 8' Pour / 9' Pour

Windows

What type of windows? Vinyl / Wood / Architectural

What type of glass? Low E / Argon Filled

Garage Size / Shape

How big? 2-Car / 3-Car / Oversize / _____

Any "bump-outs"? _____

- **Roofing**
 - What type of shingles? Standard / Architectural
 - What type of rating? 25 Year / 30 Yr / 40 Yr / 50 Yr
- **Trim**
 - What type of interior trim? Pine / Oak / Other
 - What type of finish? White / Paint / Stain
- **Plumbing**
 - Who provides fixtures? Owner / Contractor
- **Paint**
 - What type of paint? _____
 - What color paint? _____
- **Light Fixtures**
 - Who provides fixtures? Owner / Contractor
- **Carpet & Pad / Flooring**
 - What type of flooring? Carpet & Pad / Wood / Vinyl
 - What grade of flooring? Contractor / Upgraded / High Traffic
- **Cabinets**
 - What type of cabinets? Maple / Oak / _____
 - What type of finish? White / Stained / _____
 - What type of style? _____
 - What size (height)? 30" / 36" / 42" / _____
 - Staggered & pulled kitchen layout? Yes / No
(This is wall cabinets that are offset and pulled outward)
- **Countertop**
 - What type of countertop? Standard / Marble / _____
 - What type of (countertop) edge? _____
- **Gas / Electric**
 - What type of oven/ range? Gas / Electric / Both
 - What type of furnace? Gas / Electric / Other
 - What type of hot water heater? Gas / Electric / Other

- **Special Needs**

Do you have any special requirements? Explain:

- **What is the expected timeline?**

We will need at least a rough estimation of when you would like to start construction. Also, we will need to know if there are any special project deadlines you would like to discuss, prior to starting construction.

- **What is your expected budget?**

Before construction begins, we can work out with you a budget. This helps keep costs down, and allows us to manage the project easier. Keep in mind that changing details changes any budget. For example, if you decide to change your wood flooring into Italian marble, obviously the price goes up. The budgets are also subject to varying conditions – for example, if during excavation bad soils are found, this will add additional costs. Budgets are **not** finalized prices, only guides to help manage the project.

- **What are the requirements of the municipality?**

Different cities and areas have different requirements. We will need to examine this before construction. For example, certain cities require an architectural review of a project. This is an important category, as this can possibly make or break a project. Let us know exactly where your project is located before meeting and we'll gather all the information, or you can collect the needed information by contacting your building department.

- **Permits needed**

- **Architectural Review Required?**

- **Sealed plans required?**

- **What inspections are required?**

- **Any special requirements?**

- **Schedule your free consultation today.**

Now that you have completed this checklist, contact us for your free consultation. You can contact us via email at steve@bybuilders.net, or you can call us at **314-280-0743**. Steve Heitkamp is my name, and I am the owner of Boone Valley Builders. We don't send you to receptionists or voice mail boxes – you go straight to the top. Feel free to contact us even without this form filled out – after all, its only intent is to help you. If you have any questions regarding this form, our company, or anything in between, please call or email me.

Thank you for considering us!

Sincerely,

Steve Heitkamp

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